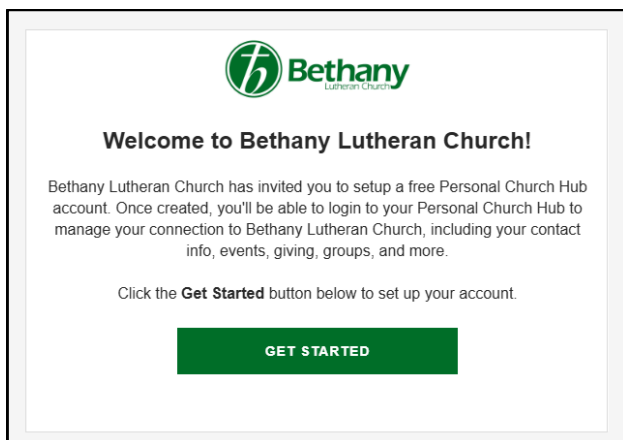


How to set up your account on Bethany Member Portal

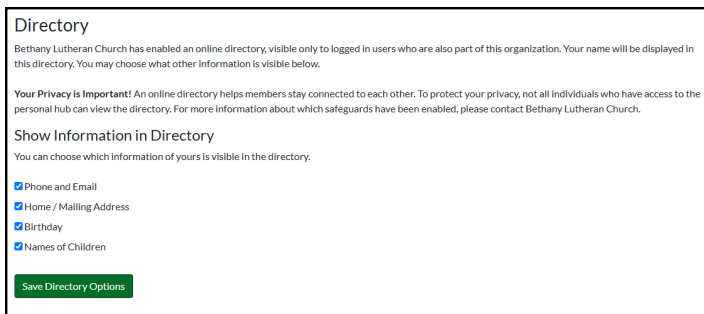
Bethany members have been emailed an invitation to a new online member directory, serviced by Connection Card Pro. You should have an email in your inbox that looks like this:



Click “GET STARTED” and follow the steps to create an account.

Once you are logged into your account, click on your profile icon in the upper right-hand corner. This will take you to “My Profile.” Check to see if your contact information is correct. If it is not, please update it by clicking the “edit information” link.

From the “My Profile” page, scroll down to “Directory.” Here you may select up to four items that you would like to be visible in the directory: phone/email, address, birthday, and children.

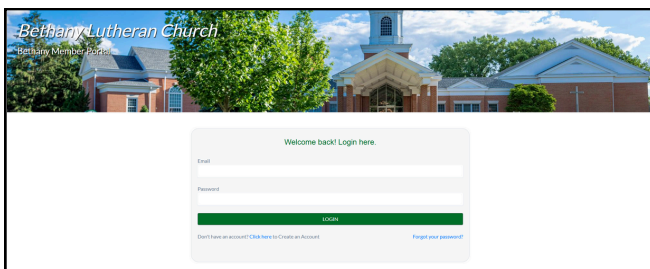


How to access the online Bethany Member Portal

From Bethany's website (www.bethanycr.org) click "LOGIN" on the menu in the upper right-hand corner.



Click "LOGIN TO MEMBER PORTAL" and you will be taken to a page like this. Use your email and password to log in.



In the menu, click "Giving" to manage your tithes and offerings, or click "Directory" to access the online member directory.

